

## Wilfrid Laurier University Student Publications (WLUSP)

### Board of Directors Meeting Minutes

**Date:** May 29th

**Time:** 5:02 PM – 6:24 PM

Online

#### 1.0 Call to Order

The meeting was called to order at **5:02 PM**.

#### 2.0 Approval of Minutes

##### *2.1 Motion to Approve Previous Meeting Minutes*

**Moved by:** Matteo Beckles

**Seconded by:** Gabe

**Motion Carried.**

No abstentions or oppositions.

##### *2.2 Motion to Approve Amended Dates in Meeting Minutes*

**Moved by:** Gabe

**Seconded by:** Matteo Beckles

**Motion Carried.**

No abstentions or oppositions.

##### *2.3 Motion to Approve April 21 Meeting Minutes*

**Moved by:** Gabe

**Seconded by:** Shelby

**Motion Carried.**

No abstentions or oppositions.

#### 3.0 Chair's Report

Chair **Vlad Latis** presented the following report:

- Radio Laurier, Keystone, and The Cord have completed onboarding processes, and candidate interviews are underway.

- The previous Keystone Editor-in-Chief did not provide a transition report. New Editor-in-Chief **Sangbum Lee** has demonstrated initiative and a positive attitude in establishing the role.
- Canada Summer Jobs (CSJ) positions have been filled following interviews.
- The Production Assistant and Advertising Assistant have been onboarded and are collaborating on the Student Planner.
- Updates were provided regarding The Cord's 100th anniversary celebrations, including participation in a seminar hosted by the Wilfrid Laurier Archives.
- Development of a Strategic Plan and Artificial Intelligence Policy were identified as key priorities during Chair Latis's term.
- A SWOT analysis will be refined over the coming weeks.
- Discussion surrounding an AI policy has been ongoing over the past year, with drafting expected to take place over the summer.
- The Chair noted that the month has been busy but that organizational initiatives remain on track.
- Concerns were raised regarding the lack of transition procedures following the departure of the previous Keystone Editor-in-Chief.

#### 4.0 Executive Director's Report

Executive Director **Ed Rideout** presented the following report:

- Commended Chair Latis for his leadership and contributions.
- Discussed plans to begin staff training earlier in the summer and improve onboarding processes.
- Expressed a desire to provide governance training opportunities for Board members.
- Announced that Matteo Beckles and Clara will begin their Canada Summer Jobs positions the following week.
- Reported positive progress on the Student Planner project and noted a printer change to Master Web.
- Discussed plans to increase promotional efforts before publication distribution.
- Reported that WLUSP is currently operating with an approximately \$50,000 budget deficit.
- Indicated that significant restructuring efforts will be required to address financial challenges.
- Noted that several student organizations and departments are currently operating cautiously amid financial uncertainty.
- Confirmed that Wilf's will be reserved on September 27 for The Cord's 100th Anniversary celebrations.
- Wished the incoming Board success in addressing upcoming organizational challenges.

## 5.0 Election of Officers

Nominations were received for the following Board positions:

### **Vice-Chair**

- Matteo Beckles (self-nominated)

### **Secretary**

- Gabe (self-nominated)

### **Treasurer**

- Emma (self-nominated)

## 9.0 Motion to Ratify Interim Budget

**Moved by:** Gabe

**Seconded by:** Emma

**Motion Carried.**

Executive Director Rideout expressed enthusiasm regarding the incoming Board and its future contributions.

## 10.0 Adjournment

*Motion to Adjourn*

**Moved by:** Matteo Beckles

**Seconded by:** Gabe

**Motion Carried.**

The meeting was adjourned at **6:24 PM**.

Ayden Elworthy

Recording Secretary

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