**WLU BOD Meeting**

Date: August 18, 2021

Attendance: Brit Kovacs (President/Chair), Sara Sheikh, Jacob Segal Rice (Vice Chair), Rosalind Horne, Arshy Mann, Kurtis Rideout, Mythreyi Vijayakulan (Secretary)

Absent: Emily Crump (Community Director)

1. Calling Meeting to order

Meeting called to order 3:05

1. Approval of Agenda

Motion: Jacob

Second : Rosalind

1. Approval of meeting minuets

Motion: Rosalind

Second: Jacob

1. Chair report

Survey was filled out to see what students want with 2000 responds. Submitted as last week and are going to be working on distribution of the newsletter and are working on the digital elements of the WLU’er. Virtual conference was planned and is launching today with different activities. Increased the budget line to increase for volunteer appreciation and we are back to print and remain online and visit on a monthly basis.

1. Executive Director’s Report

Office update staff has been approved to return to office for essential work only. Next Thursday will be the last day for virtual steel rails and met with Delton Glebe and spoke about expanding our resources for mental health and they are hosting workshops and other potential workshops. Life touch has added extra photography dates and increased appointments for fall. Web director, Bryan, has been working on AODA and trying to rebrand and rebuild the WLUSP website(s).

1. Operational Budget Approval

Central budget: was not able to hire for the production position

Added some money for staff training workshop and we were able to closer to a deficit and invested in office supplies; 16 new office chairs, new dishwasher storage and organization for the office.

Executive Director department: saving on ED transition, increase in health and benefits coming to 325 and Nash 900$

President’s budget: addition of the telephone line, health benefits increase, cash accommodation, and advertisements

Online production: Purchased the landing page

Community Edition department:

* Saved $1000 in the delivery, the Cord is planning to do some print and saving of $2000 because the rest has been moved

The Cord

* Hired an Editor-in-Chief of The Cord and 4th director position, Creative Director, was eliminated and planning to move forward with an O week issue; did 6 issues with that with the first term and 8 issues for the winter term (potentially); delivery fees have decreased

The WLU’er

* The cost went up for print to $6000

Blueprint Magazine

* Increased editors and honorarium so there is more equitable pay along with the other department heads
* Keystone showed no changes; Brantford stayed same as well as distribution
* The Sputnik—increased Nash and increased The Cord to 15 attendees as it remains virtual, so it is much cheaper than sending attendants to location

Radio Laurier: increase in health benefits

LSP: plan to revive the publication and make it a small team this year

Motion to approve: Jacob

Second: Sara

1. Executive Director Signing Authority

* Care will continue to be the executive director signing Authority and introduce Care as a volunteer
* Motion to approve: Jacob
* Second: Rosalind
* Motion carries with Care remaining signing authority with the caveat of her staying on in a voluntary capacity

1. Adjournment

* Motion: Jacob
* Second: Sara
* 3:42 pm meeting adjourned