

WLUSP BOD Meeting

Date: May 10th, 2022

Attendance: Abigail Heckbert (President/Chair), Kurtis Rideout (Interim Executive Director), Jacob Segal Rice (Board Member), Kash Patel (Board Member), Jack Vrolyk (Board Member), Grace Corriero (Board Member), Care Lucas (Executive Director), Rosalind Horne (Board Member)

Gallery: Jackson Wells, Serena Austin

Absent: Emily Crump (Board Member), Arshy Mann (Board Member)

1. Call Meeting to Order

Meeting called to order at 4:04p.m.,

2. Approval of Care Lucas for minutes

Motion: Jacob Segal Rice

Second: Grace Corriero

Motion carries

3. Approval of agenda

Motion: Jack Vrolyk

Second: Jacob Segal Rice

Motion Carries

4. Approval of Minutes April 28th, 2022

Motion: Jacob Segal Rice

Second: Grace Corriero

Motion carries

5. Ratifying the budget

Kurtis discusses substantial changes to the budget including email domains, NCRC cost increases as well as the replacement for a cabinet for cameras. All of which were unexpected costs that presented themselves since making the budget.

-Emails can no longer be hosted for free, web manager Sam Nabi has agreed to help find a solution for the best cost but Kurtis says we will be budgeting liberally in case the cost is higher than expected

-Kurtis discusses changes to emails including getting rid of email addresses that are outdated to help with the cost

-Kurtis says that the new email format will benefit our students because we will be using industry standards like Microsoft Teams and Outlook. It will also address issues with storage.

-Our photo cabinet broke and our cameras need to be secure, so we have purchased a new cabinet.

-Under budgeted for NCRC so that cost has moved as well.

Rosalind asks if we can update the board when we have a better idea of the cost.

Kurtis estimates the cost will be significantly smaller but wants to budget conservatively.

Care reminds directors that we will have more information in front of us before passing the final budget in the Fall.

Jacob wants to make sure that we consider storage in emails to make sure we aren't losing any important info or documents for the sake of continuity.

Abigail and Kurtis talk about making sure due diligence is taken so nothing important is lost in the mix.

Motion: Kash Patel

Second: Rosalind Horne

Motion carries. The interim budget is ratified.

6. Election of officers (Vice-Chair)

Jacob Segal Rice nominates himself.

Jacob speaks about why he's interested in the Vice-Chair position.

Jacob says he has already served one term and has enjoyed the experience and it's been a great learning experience. Having another term would enhance his learning experience.

Motion to elect Jacob Segal Rice as Vice-Chair

Motion: Jack

Second: Grace

Motion carries. Jacob Segal Rice is elected as Vice-Chair.

7. Election of officers (Secretary)

Grace Corriero nominates herself.

Grace says that she has strong writing skills and would like to take on a role on the board.

Motion to elect Grace Corriero as secretary

Motion: Jacob Segal Rice

Second: Rosalind Horne

Motion carries. Corriero is elected as Secretary.

8. Election of officers (Treasurer)

Kash Patel nominates himself.

Kash has spent time with WLUSP and has been on the board before. He is comfortable with numbers and finances and would like to take on a larger role on the board.

Motion: Rosalind Horne
Second: Jacob Segal Rice

Motion carries. Kash Patel is now treasurer.

9. Abigail Heckbert presents Chair report

- Department heads have started and are hiring their teams
- Operations have started
- Any unfilled positions will be posted to fill in the summer
- NCRC will be taking place in Kingston
- WLUSP conference will be held in August, will host seminars virtually and hope to have in-person socials
- Following up on class composites and yearbooks as convocation is taking place in-person
- Department heads are excited and eager to start

10. Kurtis Rideout presents ED report

- Printer is out of business. We are looking for a new printer. Currently we are only printing TCE.
- We are waiting on a quote from printers and looking to find someone who can still print newsprint
- We have opted to not resign with Lifetouch grad photography and will have updates on a new partnership for grad photos soon

11. Motion to adjourn 4:35pm

Motion: Kash Patel
Second: Jacob Segal Rice